

St. Elizabeth Seton Catholic Church

2220 Lisson Rd ♦ Naperville, IL 60565

Religious Education

630-416-1992 ♦ FAX 630-416-4086

www.sesnaperville.org

Dear Parents,

April, 2016

It is time to register for Religious Education at St. Elizabeth Seton for 2016/17. We strive to provide opportunities for children to learn and live the faith and we are here to assist you, the primary catechists, by offering solid religious education curriculum as well as grade level events, field trips, retreats, social gatherings and service mission trips. In addition, we invite families to join us for many formation, prayer and community building activities offered at our parish. We are excited about the coming year and look forward to seeing your whole family at Mass and more!

Enclosed, you will find all of the documents that must be completed to register your children for 2016/2017 year. Please read completely and return signed forms and payment before June 1. Payment by installment plan is also available, however, all remaining balances from 2015-2016 should be paid at this time.

Please note:

- Kindergarten classes will only be in the building at the following times: Tuesday at 4:45 - 6:00 and/or Wednesday at 3:45 - 5:00 PM
- All First Grade classes will be held in the building this year
- 6th Grade meets 2 hours twice a month in homes or 1 ¼ hours weekly for classes in Church building
- 7th and 8th Grade EDGE meets alternate Mondays, 6:30 - 8:00 PM in Great Hall. If your 7th or 8th grader has a serious conflict with Mondays, please contact us
- 9th and 10th Grade Confirmation classes meet in the home

We look forward to another faith-filled year with your child/children, here at St. Elizabeth Seton. Please contact us if you have any questions or concerns.

God bless you and your family,

Rev. Richard Smith

Rev. Richard Smith
Pastor

Peggy Idstein

Peggy Idstein
Director K - 6

J. Novak

Jason Novak
Director 7-10

sesfrsmith@comcast.net

peggy.idstein@sbcglobal.net

jnovak.vm@sbcglobal.net

Please return the registration fee and forms by the deadline: June 1, 2016

St. Elizabeth Seton Religious Education

REGISTRATION FORM CHECKLIST

Please make sure that your registration is complete by checking off the necessary forms:

- Registration form/Signed Parent Covenant (white)--required
- Tuition check, payable to St. Elizabeth Seton & fee statement (yellow)--required
- Signed Acknowledgement Sheet (white)--required
- Catechist Registration, if teaching (cream)
- Registration for classes in the building (green)
- Volunteer Form (salmon) optional
- Please return all paperwork in the envelope provided by **June 1st by 4:00pm.**
- Copy of Baptismal Certificate for children entering the program for the first time (no copy needed if Baptized at St. Elizabeth Seton).
- REACH** program for Special Needs Children (pink) Please contact St. Raphael Religious Education - Naperville directly at 630-615-7614 for more information.

If you still owe tuition/fees from last year, please enclose a separate check with notation. *Thank You*

If you are unable to pay, please contact Fr. Smith at 630-416-3325 X 6344 or email before **June 1st** at sesfrsmith@comcast.net. *Thank You*

St. Elizabeth Seton Religious Education 2016-17 PLEASE PRINT

Last Name _____

Father's First Name _____

Mother's First Name _____

Different Last Name _____

Address _____

City _____

Zip Code _____

Subdivision _____

Home Phone # _____

Mother Cell # _____

Mother Work# _____

Father Cell# _____

Father Work# _____

E-Mail Address _____

Emergency Contact Person: _____

(other than parent)

Phone: _____

Student name	Birth Date	Grade Fall 2016	School	Baptized?	Baptized at St. Elizabeth Seton? Y/N	First Reconciliation? Y/N	First Eucharist? Y/N	Last RE Grade Completed?	Please list any medical conditions, allergies or learning problem we should be aware of.

Number in order of priority: _____

Please indicate a request for a catechist _____ Please indicate if your child would be able to attend classes: _____ after school _____ evening

Please indicate if your child is unable to attend a class on a certain day of the week _____

6th Grade meets 2 hrs/twice a month in the homes, or 1 ½ hrs weekly for classes at Church.
 7th & 8th Grade meet on alternate Monday evenings 6:30 pm–8:00pm in the Great Hall.
 (If your 7th or 8th grader has a serious conflict with Mondays, please contact our office at 630-416-1992)
 9th & 10th Grade meet in Catechist's homes.

Baptismal Certificates are required for all children not baptized at St. Elizabeth Seton. The Baptismal Certificate should accompany this Registration form.

For office use only:
 Date received: _____
 # received _____

(over please)

Parent Covenant to attend Weekly Mass

I understand my responsibilities both as a Catholic and as a parent to attend Mass on a weekly basis. In signing this form, I am making a commitment to maintain our current weekly attendance at Mass or, if we are not currently doing so, to begin to attend Mass weekly together with my children and prayerfully to seek the help and grace of God to keep my commitment.

Parent Signature _____

Date _____

Religious Education & Parental Partnership

In partnership with you as parents, we will do our best to support you with the following responsibilities:

- Truly make your child's religious education a family priority. Our relationship with God is key to everything we are, have and aspire to be. When families can make room to honor God, the rest of life falls into place for us. Christ says: "I came that they might have life, and might have it abundantly." (John 10:10)
- Work with your children, not only modeling faith but also talking about it and praying as a family regularly.
- See that your children participate at weekly Mass and help them to develop a sense of stewardship (giving back to their faith community.)
- See that your children attend all class sessions and large group events, arriving on time and not leaving early.
- Attend sacramental preparation meetings and other meetings that are required.
- Make an appointment with the director if there are more than three absences.
- Make your children's Religious Education schedule a priority over all of their other activities.
- See that homework is completed and prayers are mastered.
- Turn to us in difficult times so we can offer pastoral care and prayer

Schedule of Tuition and Sacrament Fees 2016-2017

St. Elizabeth Seton

Please Complete Entire Form and Return with Registration - *Thank You*

Head of Household: Print First, Last : _____

Street Address: _____

City & Zip Code: _____

Paying by a Bill Pay Check:

Please make payable to:

St. Elizabeth Seton REO

2220 Lisson Rd

Naperville, IL 60565

This assures your bank "Bill Pay" check goes to the proper office for payment.

Thank You

***Installment Plan Option: 5 Required payments**
***\$10 Additional Fee: *Signature Below Required**

\$85 due at Registration (\$75 applied to tuition)

Payment in Full is always accepted:

No Installment Fee required.

Payable to: **St. Elizabeth Seton**

Please return all forms in Envelope provided.

Kindergarten - 10th Grade

TUITION:

	By 6/1/16	After 6/1/16	After 8/1/16	
One Child	\$185	\$200	\$220	\$ _____
Two Children	\$275	\$290	\$310	\$ _____
Three or more Children	\$325	\$340	\$360	\$ _____

FEES: Sacrament Prep

First Reconciliation & First Holy Communion - 2nd Gr.	_____ x \$50	\$ _____
Confirmation Prep - 9th Gr.	_____ x \$40	\$ _____
Confirmation Prep - 10th Gr.	_____ x \$75	\$ _____

***Installment Plan Option: \$85 required at registration, see above notes.**

***Do you require the Installment Plan? Yes _____ No _____**

***Signature Required** _____ **Add *+ \$10** \$ _____

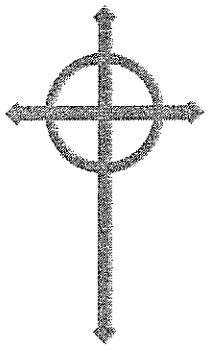
Amount Due \$ _____

Catechist Discount (Only 1/family) of \$75 (if teaching a Religious Education class)
Minus (-\$75.00) \$ _____

Total Amount Due \$ _____

Amount Enclosed \$ _____

Balance Due \$ _____



St. Elizabeth Seton Catholic Church

Religious Education

2016– 2017 Acknowledgement Sheet

This is to acknowledge that I have been referred to and have reviewed the following documents, which are accessible on the St. Elizabeth Seton website at the following link: www.sesnaperville.org/68

1. _____ **Standards of Behavior for Those Working with Minors** revised 2014
2. _____ **Policy Regarding Sexual Abuse of Minors** revised 2013
3. _____ **Parent Guide: Understanding & Preventing Child Sexual Abuse**
4. _____ **Parent Guide: Internet Safety for Children & Teens**
5. _____ **SES Religious Education Family Handbook**
(At www.sesnaperville.org Religious Education, General Information, Parent Handbook)

I understand it is my responsibility to become familiar with the contents of the above documents.

(Please print clearly)

Name: _____

Signature: _____

Date: _____

2220 Lisson Rd Naperville, IL 60565
PH 630-416-1992 FAX 630-416-4086

CATECHIST (TEACHER) REGISTRATION

Only complete this form if you want to teach a class. Not sure? fill out form and we will call you: _____ please call

Name _____

Email _____

Phone Numbers _____

Co-Catechist Name _____

Grade in fall _____ Preferred location to teach: (circle one) In Home In Building at Church

Same Class As Last Year? _____ Yes _____ No Day & Time* _____

If teaching in the home and you have a co-catechist, where will class be taught? (which teacher's address?) _____

**If unsure of day/time please finalize and call RE office with day & time no later than August 1, 2016- Thank You!*

List Students you wish to have placed in your class

- All Kindergarten AND 1st Grade Classes will be held in the Church Building only
- 6th Grade meets 2 hrs/twice a month in the homes, or 1 ¼ hours weekly for classes in Church Building
- 7th and 8th Grade EDGE meets alternate Mondays 6:30 – 8:00 PM in the Great Hall at church
- 9th and 10th Grade Confirmation classes meet in the home for 2 hours, twice monthly
- Grades 2nd – 6th that wish to be held in the Church Building, please contact the Director
- Grades K-6th for families with 3 or more children in RE or single parent household, please refer to green form in this packet

Catechist Covenant

As a catechist, it is understood that I am a practicing, Confirmed Catholic.

I will attend Mass weekly on Sunday and all Holy Days.

I personally believe that Jesus is truly present, body, blood, soul and divinity in the Eucharist at every Mass, and will teach accordingly at every grade level.

I will faithfully teach the Doctrine of the church.

I will attend catechist and grade level meetings.

I will complete at least 6 hours of formation this year.

I will/I have completed Protecting God's Children Seminar

I will complete a background check every five years.

Signed _____ Date _____

St. Elizabeth Seton Religious Education Grades K - 6

REGISTRATION FOR CLASSES IN THE CHURCH BUILDING

Check below if you have a Kindergartener or 1st Grader

KINDERGARTEN: All classes at church

FIRST GRADE: All classes at church

Choose your preferred class time: List 1st & 2nd choice

Please choose your preferred class time: List 1st & 2nd choice

_____ Tuesday 4:45-6:00 PM

NOTE: Day & Time is dependent on the catechist availability

_____ Wednesday 3:45-5:00PM

_____ Monday 3:00-4:15 pm _____ *Tuesday 4:45-6:00pm

_____ Monday 4:45-6:00pm _____ *Wednesday 3:45-5:00pm

_____ Tuesday 3:00-4:15pm

Grades 2 – 6, we have limited space for placement, classes are determined by catechist availability and number of students. Parents with 3 or more children in K-6 grade & single parent families receive preferential placement in the church classes. *If you wish your 2nd-6th grader placed in a catechist home class, do not list their name below. Green form is for classes at church only.*

*Tuesday 4:45 and *Wednesday 3:45 are reserved for families with 3 or more children in the program or single parent families.

CHURCH-BUILDING CLASSROOM K-6 LIST CHILDREN'S NAMES

Parent First and Last Name _____

Child's Name _____ Grade (Fall 2016) _____

Child's Name _____ Grade (Fall 2016) _____

Child's Name _____ Grade (Fall 2016) _____

Child's Name _____ Grade (Fall 2016) _____

Select one (Grades 2-6): * Tuesday, 4:45-6:00pm class or * Wednesday, 3:45-5:00 pm class (circle one)

CONSIDER THE FOLLOWING VOLUNTEER OPPORTUNITIES (PLEASE SELECT ONE—THANK YOU!)

_____ I am willing to teach or co-teach my child's class (please fill out catechist form).

_____ To assist in our children's safety, I will assist as hall monitor 3 times per year or find a replacement if I cannot attend.

_____ I am willing to babysit catechist's children during the Church RE classes 3 times per year or find a replacement when I cannot.

_____ I am willing to be a permanent **hall monitor or babysitter** (please circle one).

PLEASE NOTE: For church RE classes, 2 catechists assigned for each grade (if possible). We need to adhere to a specified number of students per class. Please register before the June 1st deadline to ensure placement in the church RE classes, they are in high demand. We are planning for classrooms, number of catechists, books, supplies, and budgeting early in the summer months to meet our families' needs. If you are unable to pay all the tuition, register by deadline and pay the downpayment to hold spot.

VOLUNTEER FORM

During the course of the year it takes the hands of many volunteers who are willing to share their time and talent to help with the tasks that need to be done in the office. If you are unable to help with being a catechist/small group facilitator, consider volunteering some time in the R.E. Office. Listed below are numerous areas that you can assist us with.

OFFICE – SUPPORT STAFF

- _____ Help as needed during school year (collating, stapling, copying, mailings, etc.)
- _____ Summer help with the registration mailing (usually the last week in July)
- _____ Help on an “on-call basis” during peak times, usually 1 or 2 days notice

ELEMENTARY MINISTRY

- _____ Help with the First Reconciliation Reception
- _____ Help with one of the First Communion Receptions (Usually May)
- _____ Coordinate the First Communion Banner Project
- _____ Assist with Banner Project
- _____ Help with Large Group events
- _____ Substitute Teach for Classes in the Building most classes after school Mon, Tues or Wed

JUNIOR HIGH MINISTRY

- _____ Chaperone a Junior High event
- _____ EDGE program (Adults and High School Teens needed)
- _____ Large Group events
- _____ Harvest Sunday driver (8th grade)
- _____ Harvest Sunday help in building (7th grade)

HIGH SCHOOL MINISTRY

- _____ Service Project – monthly or every other month –
- _____ Refreshments for Confirmation Reception (freshman parents & students) Coordinate or assist
- _____ Decorations for Confirmation Reception (freshman parents & students) Coordinate or assist
- _____ 9th or 10th grade retreats, Confirmed teen and parent helpers needed
- _____ Harvest Sunday driver

YOUTH MINISTRY

Junior High

- _____ Service Events – Coordinate or assist
- _____ Social Events – Coordinate or assist
- _____ Summer Camp – Coordinate or Chaperone

High School (Adult Roles)

- _____ Mission Trip Planning
- _____ Weekly Youth Group
- _____ Retreat Team

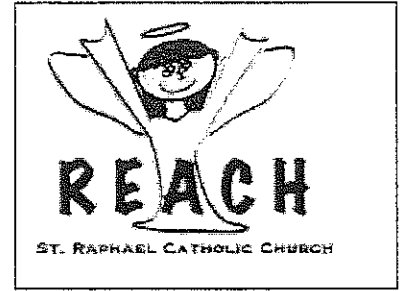
PLEASE PRINT: NAME _____ PHONE: _____

Grades of Child(ren) _____

THANK YOU!

Religious Education Apostolate for Christian Handicapped

(Some of our parishioners participate in this program).



The REACH program helps students:

- Play, work, and pray happily with others.
- Develop a sense of awe, wonder, respect, gratitude and stewardship for God's creation.
- Develop a sense of community and worship.
- Know that God loves, protects and provides for them.
- Recognize that prayer is talking with God.
- Explore in active ways the Bible stories that form the Catholic Christian faith.
- Celebrate their place in God's family.

The REACH program welcomes children who:

- Are at least 6 years of age by September 1st.
- Need a program at a slower pace with simplified lessons and a small student to instructor ratio.
- Want to feel a part of a faith community.
- Want to learn more about God's love.

Children are grouped according to age and/or ability. Each group has a Lead Catechist and each student is assigned a Helper Catechist. Classes are held twice a month on Saturday mornings from September to April. Sessions are from 10:30 a.m. to 12:00 p.m. and follow a routine. Each class begins with prayer. Students then work on a craft that relates to the day's lesson. The Lead Catechist then conducts a formal lesson and concludes the lesson with prayer. Finally, all the groups come together for snack time, singing, sharing, and socializing.

One of the special events at REACH happens in December. Families are invited to attend the REACH Advent mass. Students participate in all areas of the mass and prepare a special program. The mass is followed by a reception and a visit from Santa.

The REACH program also provides sacramental preparation for First Reconciliation, First Eucharist, and Confirmation. For more information about the REACH program or to register, call the St. Raphael Religious Education office at (630) 615-7614.